Travis Hutchinson

CS-250 Journal Scrum Master

Sept. 13, 2024

* How would you plan to execute the various Scrum events, such as the Sprint Planning, Daily Scrums, Backlog Refinement, Sprint Review, and Sprint Retrospective?

Sprint Planning – Introduce the meeting’s objectives and agenda. Discuss the Sprint Goal, then have team discuss and select items from the product backlog. Team will break down their selected items into tasks, and then determine who will handle each task. Finally, we will confirm the Sprint Goal and ensure the entire team understands and agrees on it.

Daily Scrums – Conduct the Daily Scrum for 15 minutes each day, usually at the same time each day. Facilitate the team discussion, help resolve impediments, and keep the meeting on track. Ask team members the 3 Questions: What did I do yesterday, What did I do Today, Are there any impediments?

Backlog Refinement – Review and discuss Backlog items, reassess and adjust the priority of the backlog items as needed. Ensure that items to be discussed in the next Sprint Planning are well-defined and understood.

Sprint Review – The team will present their completed work and show how it meets the “definition of done”. Collect feedback from stakeholders and discuss any changes or additions to the Product Backlog. Finally, the product owner and team will discuss the feedback and potential adjustments to the backlog.

Sprint Retrospective – Set the up meeting for an open and constructive discussion to reflect on what went well, what didn’t work, and what can be improved upon. Have the team agree upon the actions and improvements to implement in the next Sprint.

* What is one benefit for each of the five events listed above?

Sprint Planning – Helps team members know what to focus on during the Sprint.

Daily Scrums – Team members can discuss impediments and share updates.

Backlog Refinement – Can remove user stories that are no longer relevant.

Sprint Review – Able to gather feedback and ensure alignment with the product vision.

Sprint Retrospective – Reflect on what worked well and what didn’t during the Sprint.

* What is the overall benefit of this process for the team?

Scrum Events provide a framework for Scrum teams to get their work done in a structured setting. Scrum Events can help teams set expectations, empower them to collaborate more effectively, and ultimately drive results.

* What steps can you take to ensure the team meets the goals of each of these events?

There are several different things a Scrum Master can do to ensure that the team meets the goals of each Scrum Event; such as encouraging participation, facilitating collaboration, identifying areas for improvement, refining the product backlog, or resolving any conflicts/impediments the team is facing.